

## **Municipality of the District of St. Mary's**



**Position title:** Senior Day Camp Program Leader (2 vacancies)  
**Reports to:** Community Development & Recreation Director  
**Pay:** \$15.50 an hour  
**Hours:** 17 hours a week  
**Length:** 8 Weeks (plus additional training days)  
**Requirements:** ***Applicants must be aged 50+***

### **Position Summary:**

Working under the direction of the Community Development & Recreation Director, the Day Camp Program Assistant will be tasked with assisting with the delivery of the Summer Day Camp Program in St. Mary's during the 2023 summer season.

### **Duties:**

- Assist with the delivery of the Summer Day Camp program hosted at the St. Mary's Recplex.
- Assist with welcoming and checking-in children each day at the Summer Day Camp program.
- Ensure the safety of children during the Summer Day Camp program.
- Maintain recreation equipment during Summer Day Camp program.
- Ensure all facilities where Summer Day Camp programming is hosted are safe and hazard free.
- Ensure facilities are returned to satisfactory condition after programs are complete.
- Attend any necessary training for position.
- Other duties that may be assigned.

### **Requirements:**

- Due to funding for these positions, applicants must be age 50+.
- First Aid certification would be considered an asset.

### **Skills and special knowledge:**

- Supervisory experience and knowledge.
- Must possess organizational skills and ability to multi-task.
- Must be able to work as a part of a team.

### **Additional Documentation:**

- Applicants must pass a Criminal Record & Vulnerable Sector check.
- Applicants must pass a National Child Abuse Registry check.
- Valid Driver's License considered an asset.
- The successful applicant is required to attend training workshops (no exceptions).

### **Terms and Conditions**

- Only applicants with scheduled interviews will be notified.
- Apply with Resume, Cover Letter and attached references either in person at the Municipal Office in Sherbrooke, by email at [kerri.jack@saint-marys.ca](mailto:kerri.jack@saint-marys.ca), fax at 902-522-2309 or by mail 8296 Hwy. 7, PO Box 296 Sherbrooke, NS, B0J 3C0. Deadline to apply is **Friday, June 2<sup>nd</sup>, 2023.**