

Employment Opportunity:



SUMMER DAY CAMP COUNCILLOR

Pay: \$15.20 an hour
Hours: 35 hours a week
Length: 8.5 Weeks (June 26th – August 23rd)

*Employment hours and compensation are dependent on funding approval.

Position Summary:

The Municipality is seeking two (2) individuals to fill the positions of Day Camp Councillors. Working under the direction of the Active Living Coordinator, the Day Camp Councillors will be tasked with the delivery of recreational programming throughout St. Mary's during the summer season with a focus on Summer Day Camps.

Duties:

- Deliver summer programming at day camps throughout the municipality during the summer months.
- Lead programs and activities at summer day camp program.
- Active participation in summer day camp programming.
- Ensure the safety of children during all programming.
- Maintain recreation equipment during programming.
- Ensure all facilities are returned to satisfactory condition after programs are complete.
- Help to deliver special events as required (i.e. Canada Day, 55+ Games).
- To fill out and turn in expected paperwork and reports.
- Attend any necessary training for position.
- Other duties that may be assigned.

Requirements:

- This is a physically demanding job, with an expectation that councillors will be participating in day camp programming with campers.
- Experience working in recreation program setting would be considered an asset.
- Ability to lift 10lbs.

Skills and special knowledge:

- Supervisory and Leadership Skills
- Must possess the ability to multi-task.
- Must be able to work independently and as part of a team.
- Ability to work in fast paced environment.

Additional Documentation:

- Applicants must pass a Criminal Record check.
- Applicants must pass a National Child Abuse Registry check.
- Applicants must have a valid driver's license.
- The successful applicant is required to attend training workshops (no exceptions).

Applications:

Apply by resume with attached references (one personal and one professional) along with a 500-word (maximum) outline of one day of activities at Summer Day Camp. The outline should include times, activities and descriptions, special guests, and staffing responsibilities. Application packages can be dropped off in person at the Municipal Office, by email at tyler.maclaughlin@saint-marys.ca or by mail to 8296 Hwy. 7, PO Box 296 Sherbrooke, NS, B0J 3C0. The deadline for applications is **4:00pm, Friday, May 3rd, 2024.**