



Municipality of the District of the District of St. Mary's

Box 296, 8296 Highway #7, Sherbrooke, NS B0J 3C0

Position Title: **Municipal Grounds Maintenance**
Reports to: Director of Public Works
Classification: Seasonal/Part Time/Casual (30hrs per week/9weeks)
Rate of Pay: \$16.77 per hour, plus vacation pay

Position Summary:

Reporting to the Director of Public Works, the Municipal Grounds Maintenance position will ensure/perform; in conjunction with Public Works staff, the overall duties required for the upkeep and maintenance of municipal grounds/properties over the summer months.

Duties of the Position:

The following is an outline of the duties and responsibilities of the Municipal Grounds Maintenance Position. The listing is not intended to be all-inclusive or to limit the initiative to expand their function beyond this scope, nor is it intended to limit the Director of Public Works' right to assign other duties.

- Mowing and grass trimming of all municipal grounds.
- Watering of flowers throughout the municipal grounds.
- Weeding and maintenance of municipal flower gardens.
- Painting as assigned by Public Works staff.
- General grounds upkeep.
- Cleaning and upkeep of municipal public washroom located at 16 Main Street.

Qualifications/Skills:

- Must be dependable and able to work independently with minimal direct supervision and oversight.
- Must have a clean criminal record and vulnerable sector check.
- Valid First Aid Certificate or be willing to obtain.
- Experienced in the operation and care/maintenance of lawn care equipment.
- The work requires routine walking, standing, bending, and carrying items weighing less than fifty pounds.

The hours will be Monday- Friday 9am-3:30pm, 30 hours per week for 9 weeks with an anticipated start date of mid to late June.

The Municipality appreciates all applications, however only those selected for an interview will be contacted. The job ad will remain posted until the position is filled.

Please submit applications including a cover letter and your resume with three references to: Teddy Stevens, Director of Public Works, PO Box 296, Sherbrooke, Nova Scotia, B0J 3C0, Phone: 902-522-2667 Email: teddy.stevens@saint-marys.ca