

## Employment Opportunity:

<b>Position Title:</b>	<b>Summer Recreation Program Manager</b>
<b>Reports to:</b>	<b>Director of Community Development &amp; Recreation</b>
<b>Wage:</b>	<b>\$19.00 an hour plus vacation pay</b>
<b>Hours:</b>	<b>35 hours a week</b>
<b>Length:</b>	<b>9 Weeks (Term Position)</b>

### Position Summary:

Working under the direction of the Director of Community Development & Recreation, the Summer Recreation Leader(s) will be tasked with delivering recreation programs and events throughout St. Mary's during the summer season.

### Duties:

- Organize, manage and lead the Summer Recreation Programs including Summer Day Camp
- Provide leadership and supervision to Summer Recreation Leaders.
- Assist with the delivery of events
- Evaluate summer programs
- Attend any necessary training for position
- Manage and maintain equipment needed for summer recreation programs
- Ensuring that all facilities and activities are safe for participants
- Other duties that may be assigned

### Skills & Competencies

- Adaptability
- Collaboration
- Communication
- Problem solving

### Terms and Conditions

- Must be a youth aged 15 to 30 years
- Applicants must pass a Criminal Record check
- Applicants must pass a National Child Abuse Registry check
- A successful applicant is required to attend training workshops
- Valid Driver's License considered an asset

### Applications

Applications by resume and cover letter along with references will be accepted until **April 30<sup>th</sup>** at 4:00 p.m. or until the positions are filled. Applications can be submitted by email to [Mallory.Fraser@saint-marys.ca](mailto:Mallory.Fraser@saint-marys.ca) or in person at the Municipal Office at 8296 Highway 7, Sherbrooke.

Only those applicants selected for interviews will be contacted. The Municipality of the District of St. Mary's is an equal opportunity employer and are committed to a work environment that supports, inspires and respects all individuals.