



EASTERN COUNTIES REGIONAL LIBRARY JOB POSTING
LIBRARY ASSISTANT NEEDED @ THE
SHERBROOKE PUBLIC LIBRARY

Do you enjoy helping people get information, use technology, and discover books? If you said yes, ECRL has the perfect part-time job for you! We need a community-oriented person with great computer skills to work part-time (regular 15hrs per week) at the Sherbrooke Public Library.

Duties to include (but not limited to):

- Responsible for the provision of community library service through the promotion of library services, the circulation of library materials and assistance in the use of library resources.
- Responsible for planning and offering library programming to all sectors of the community

Requirements:

- A valid Nova Scotia driver's license
- Post-secondary education preferred
- Excellent computer skills

This position is permanent part-time, with a **minimum 15hrs per week**. Hours of work may include evenings, and Saturdays. There is a strong possibility of additional hours based on Library needs.

Posted: November 18, 2019

Closing date: Until filled

Job Classification: Library Assistant Level 1

Reports to: CEO/Chief Librarian

Salary: \$14.87/hr

Only those applicants who are shortlisted for an interview will be contacted. Eastern Counties Regional Library reserves the right to withdraw the competition if a suitable candidate cannot be found. Please submit by email a cover letter stating your qualifications and interest in the position with a resume and three work references to:

Laura Emery

Chief Librarian

Email: lemery@nsme.library.ns.ca