



## 1. Purpose

The purpose of this policy is to adhere to provincial waste management regulations and provide clear and effective guidelines for the acceptance, handling, and transferring of solid waste, household hazardous waste, electronics, metals, construction and demolition materials within the Municipality at the St. Mary's Municipal Transfer Station located at 150 Cape Gegogan Road, Goldenville Nova Scotia.

## 2. Scope

This policy applies to all residents, businesses, and seasonal property owners transporting waste materials from properties located within the municipality. This policy outlines who may access the municipal transfer station, which materials are accepted, what documentation is required, and the public safety rules that must be followed.

## 3. Authority

This policy derives its authority from Section 325 of the *Municipal Government Act (MGA)* of the Province of Nova Scotia, the *Solid Waste Resource Management Bylaw* and *Department of Environment and Climate Change*.

## 4. Definitions

4.1 *Approved Users* – means residents, businesses, or seasonal property owners within The Municipality of the District of St. Mary's that have been authorized to access the municipal transfer station.

4.2 *CAO* – means the Chief Administrative Officer for the Municipality of the District of St. Mary's.

4.3 *Commerical* – Any business, contractor, developer, or property manager operating for profit, including those completing work on properties within The Municipality of the District of St. Mary's.

4.4 *Compost* – means organic waste that naturally breaks down over time; such as food scraps, coffee grounds, eggshells etc.

4.5 *Construction & Demolition* – means waste materials from building, renovating, or the demolition of structures, including wood, drywall and concrete removed from municipal properties.

4.6 *Electronics* – means devices that use electricity and have circuit boards or screens, such as computers, TVs, phones, and printers.

4.7 *Garbage* – means waste that can't be recycled or composted, like food waste, dirty paper, and broken items.



4.8 *Household Hazardous Waste* – means any waste from your home that can be harmful to people, animals, or the environment.

4.9 *MGA* – means the Municipal Government Act of the Province of Nova Scotia.

4.10 *Metal* – means items made mostly of steel, aluminum, or other metals, such as appliances and scrap metal.

4.11 *Resident* – a person who lives within the Municipality of the District of St. Mary's.

4.12 *Residence* – a privately owned dwelling used for non-commercial living purposes within the Municipality of the District of St. Mary's.

4.13 *Residential* – means private and domestic households, year-round and or seasonal non-commercial properties with the Municipality of the District of St. Mary's.

4.14 *Transfer Station* – means the St. Mary's Municipal Transfer Station located at 150 Cape Gegogan Rd, Goldenville, Nova Scotia.

4.15 *Transfer Station Attendant* – means an employee or staff member of the Municipality of the District of St. Mary's.

## **5. User Liability and Ownership**

5.1 Before entering the Municipal Transfer Station, all users must acknowledge and accept that they enter at their own risk. The municipality is not liable for any injury, loss, or damage to persons or property resulting from improper use of the transfer station.

5.2 All waste materials being dropped off at the transfer station becomes property of the Municipality of the District of St. Mary's upon receipt. This includes, but is not limited to, solid waste, household hazardous waste, electronics, metals, construction and demolition materials etc.

5.3 Once materials have been unloaded and accepted by the Transfer Station Attendant, all users transfer all ownership rights and claims to those materials. For safety and liability reasons, no member of the public is permitted to remove or recover materials once they have been deposited at the Municipal Transfer Station. All items become property of the Municipality of the District of St. Mary's.

## **6. User Entry and Waste Drop-Off Process**

6.1 When approaching the Municipal Transfer Station, follow all posted signage and be alert for other vehicles, pedestrians and staff.

6.2 Stop at the guard house before entering. Users must declare municipal civic address where waste is being transferred from. The Transfer Station Attendant will verify type of waste material being dropped off.



6.3 The attendant will process the required payment using *Schedule B – Fee Schedule* and will issue a receipt. After payment, the attendant will provide further instructions on where to proceed to unload materials. Once finished unloading, users can proceed to exit the property.

## 7. Prohibited Materials

- 7.1 Explosives – Fireworks, Gasoline, Ammunition or Bullets.
- 7.2 Radioactive – Old medical equipment, Industrial Gauges
- 7.3 Carcasses – Carcasses of Mammals
- 7.4 Asbestos – A group of naturally occurring silicate minerals composed of thin, fibrous crystals.
- 7.5 Recyclables - Recyclables are items like paper, plastic, cans, glass or refundables.
- 7.6 Air Treatment Appliance – Air Conditioners
- 7.7 Appliances - Over the range microwave ovens and microwave range hood combinations.
- 7.8 Source of Materials – Any waste materials coming from outside of The Municipality of the District of St. Mary's will not be accepted.

## 8. Public Safety Instructions

To maintain safety all users must always follow the direction of the Municipal Transfer Station Attendant, follow all posted signage drive slowly and safely, remain in designated unloading areas, children and pets must always stay inside vehicles, wear appropriate footwear (no open toed shoes).

## 9. Enforcement & Penalties

Failure to comply with this policy may result in refusal of entry, fines as set out in the *Solid Waste Management Bylaw*, loss of facility privileges and prosecution under municipal or provincial regulations, where applicable.

## 10. Revisions

The Municipality shall ensure that this policy is reviewed as needed to ensure it remains effective and aligned with current waste management practices, regulations, and sustainability goals. and, where necessary revised. All amendments to this policy will be recorded using *Schedule A- Policy Amendments*.



**SCHEDULE A - POLICY AMMENDMENTS**

Version #	Amendment Description	Approved By	Approval Date
1	<b>Adoption of Transfer Station Policy</b>	<b>Council</b>	<b>July 16, 2025</b>

**Committee of the Whole – July 2<sup>nd</sup>, 2025**

*On recommendation of Deputy Warden Malloy, seconded by Councillor Beaver Council adopt the Municipal Transfer Station Policy as presented at the Committee of the Whole on July 2<sup>nd</sup>, 2025.*

**Recommendation adopted.**

**Council – July 16<sup>th</sup>, 2025**

*On motion of Councillor O’Connell seconded by Councillor Beaver, Council adopt the Municipal Transfer Station Policy as presented at the Committee of the Whole on July 2<sup>nd</sup>, 2025.*

**Motion approved.**

*Jadzia Rudolph.*  
Municipal Clerk

*July. 16<sup>th</sup> 2025.*  
Date



**SCHEDULE B – FEE SCHEDULE**

<b>VEHICLE</b>	<b>FEE</b>
Pick Up Truck	\$ 35.00
Pick up Truck (half load or less)	\$ 20.00
Utility Trailer 8 feet or less	\$ 35.00
Utility Trailer 8 feet or Less (half load)	\$ 20.00
Utility Trailer 8.1 feet to 16 feet	\$ 70.00
Utility Trailer 8.1 feet to 16 feet (half load)	\$ 35.00
<i>Any combination of the above may be applicable</i>	

<b>ITEM</b>	<b>FEE</b>
Clear Garbage Bag	\$5.00
Furniture	Chair \$5.00 Couch \$10.00 Mattress \$10.00 Small Item \$5.00 Large \$10.00



**SCHEDULE C – ACCEPTED MATERIALS**

<b>Category</b>	<b>Waste Materials</b>	<b>Who Can Have Access</b>
Garbage	household garbage, chip bags, hot and cold drink cups, straws and bottles caps, net onion bags, clothing, footwear, kitty litter etc.	All – Residential, Commercial, Seasonal and Non-Seasonal Properties within the Municipality.
Organics/Compost	all food waste, coffee grinds, filters, teabags, parchment paper, food wraps, pizza boxes, eggshells, fish, nut, sugar, flour and potato bags, residential cooking oil or fat etc.	All – Residential, Commercial, Seasonal and Non-Seasonal Properties within the Municipality.
Household Hazardous Waste	paint, stains, adhesives, cleaner and solvents, batteries, oil, oil filters, antifreeze, aerosol cans etc.	All – Residential, Commercial, Seasonal and Non-Seasonal Properties within the Municipality.
Electronics	tv, computers, monitors, printers, telephones, fax machines, etc.	All – Residential, Commercial, Seasonal and Non-Seasonal Properties within the Municipality.
Metals	steel, aluminum, copper, refrigerators, stoves, microwaves, etc.	All – Residential, Commercial, Seasonal and Non-Seasonal Properties within the Municipality.
Tires	used old tires, ripped tires, etc.	All – Residential, Commercial, Seasonal and Non-Seasonal Properties within the Municipality.
Brush	tree debris, leaves, grass clippings, tree branches etc.	All – Residential, Seasonal and Non-Seasonal Properties within the Municipality. Not for commercial disposal purposes.
Construction and Demolition	treated wood, wood products, drywall, plaster, brick, tile, asphalt shingles, concrete, etc.	Construction and Demolition service is provided for residential purposes only, for small to medium size projects and is not designed for the disposal of complete structures or commercial activities. C&D materials being brought to the Municipal Transfer Station must originate from a source/property within the Municipality of St. Mary's.